

ADAIR ESTATE HOMEOWNERS ASSOCIATION

MINUTES

Board of Directors Meeting

September 3, 2019 – 7:30 P.M.

Location: Conways – 1328 Mansion

Members Attending

Carrie Conway, President
Brian Mitchell, Treasurer
Kris Gordon, Secretary

Susan Stine
David Partlett
Dan Marshburn

Tree Care and Removal: The Board will no longer require automatic multiple bids for tree removal. Instead, the Landscape Committee will forward to the Executive Committee for approval Boutte Tree's proposal for tree care/pruning/removal as well as its recommendations regarding which aspects of the proposal to fund. At the discretion of the Executive Committee, a second bid may be required for tree care/pruning/removal. The contract for Adair's new landscape company, Russell, includes significant pruning and tree care, possibly negating the need for some of Boutte's previous services.

The Executive Committee would like to ensure that trees and shrubs are not growing so close to homes that they create wood rot or other structural issues. We want to make sure that we balance the need for tree care/preservation with the priority of protecting our homes.

We would also like for Russell to be aware of tree limbs that dip down so low over sidewalks that they make passage difficult.

In addition, there is significant overcrowding in various areas across the property. There are several beds where the aesthetics are starting to suffer and the health of individual specimens is comprised.

Carrie Conway will reach out to the Landscape Committee to reinforce that these issues should be priorities for Russell.

Libby Cates has agreed to provide leadership on tree care for Adair and will be our liaison to Boutte. Before the annual walk around with Boutte, Libby will email the HOA asking residents to share with her any issues or concerns they might have regarding the care and removal of trees on the property.

Melinda Marshburn will serve as Adair's Liaison to Russell Landscape. Carrie Conway will remind homeowners that Russell begins work at Adair the week of September 9 and will ask residents to share with Melinda any concerns/needs/issues, including special requests for pruning around their houses.

Pothole Update: Carrie Conway has A & A Asphalt Paving coming to provide a bid.

Paint Rotation: Carrie Conway will follow up with Oscar about the current paint rotation bid.

Concierge: Dan Marshburn suggested that the Executive Committee investigate the possibility of a large mail lockbox to prevent mail from being left outside the Mansion overnight. Carrie Conway will speak to Maddie about walking the property more regularly and reporting any concerns.

October 20 Gathering: The HOA will pay for the meat for the potluck gathering.

December 5 HOA meeting: Carrie Conway will email the HOA with a save the date and will invite agenda items and special projects to be considered for 2020.