



ADAIR ESTATE HOMEOWNERS ASSOCIATION

MINUTES

Board of Directors Meeting

September 18, 2018 – 8:00 P.M.

Location: Conways – 1328 Mansion

Members Attending

		<u>Present</u>	<u>Absent</u>
Carrie Conway	President	X	
Stuart Silverman	Treasurer	X	
Brian Mitchell	Secretary	X	
Susan Stine		X	
David Partlett		X	
Dan Marshburn		X	

Upcoming Meetings: It was decided that the 2018 full HOA meeting will be held November 26th at 8:00 P.M. in the Mansion lobby. The Budget Committee will meet in early November on a date to be determined which will be subsequent to the Landscaping Committee meeting planned for late October.

Mansion owners' assessment: Assessment amounts were presented and approved unanimously.

Budgeting spreadsheet: Brian agreed to construct an Excel spreadsheet to show budget vs. actual expenditures for all 2018 budget line items.

Stepping stones: The stepping stone installer will be called back out to Adair to discuss issues with the path between the Mansion and the Marshburn's home.

Landscaping budget: Board members agreed to revert back to line items in the budget for landscaping expenses and projects be submitted for approval.

HOA member project recommendations: Carrie will send a letter to the Adair community asking if there are any project requests for the 2019 budget.

Security lighting: Brian and Dan will walk down the dark areas of the property and find five locations most in need of night time illumination. Brian will contact NightVision Lighting representative to have lighting installed with intent to remain within annual budgeted amount.

Painting rotation: The Hall's unit was not painted this past year, so with their approval it will be added to the 2019 painting plan.